

# Sacred Heart Parish Primary School

## Parent Group Committee

### Minutes of the Annual General Meeting

Held on Wednesday 24 February 2016  
At SHPPS Library, 192 Lane Street, Broken Hill

<b>Meeting Opened:</b>	9.15am
<b>Chairperson:</b>	Trevor Rynne (for the purposes of this meeting)
<b>Present:</b>	Catherine Piasente, Louise Symonds, Nissa Raven, Trevor Rynne, Belinda Miller, Selina LaRovere-Nagas, Mariette Curcuruto-Dunlevy, Bronte Philp, Melinda Glisson-Gladman
<b>Apologies:</b>	Melanie Roberts, Caryn Muscat, Amanda Murray, Sharon DeFranceschi, Natlaie Whitelum, Michelle McLachlan
<b>Quorum:</b>	Present
<b>Welcome:</b>	Trevor Rynne welcomed all present to the meeting and led the opening prayer.
<b>Ratification of Previous Minutes:</b>	Minutes of the Annual General Meeting held 11 February 2015 were not available for consideration at this time, and as such approval of the minutes has been deferred to the next meeting.
<b>Correspondence:</b>	A correspondence list was not available for consideration at this meeting, and as such will be deferred to the next meeting.
<b>Principal's Report:</b>	Trevor Rynne tabled a written report which was read and is incorporated as an annexure to these minutes.
<b>Secretary/Treasurer's Report:</b>	A written report was not available for consideration at the meeting from the Treasurer Selina LaRovere-Nagas, and as such approval of the Treasurer's Report has been deferred to the next meeting.
<b>Canteen Convenor's Report:</b>	As yet a report is not available for consideration at this meeting. It is noted that Stacey Rynne is the Canteen Convenor.
<b>Election of Office Bearers:</b>	<p>Trevor Rynne consented to act as the returning officer for the election of office bearers of the association.</p> <p>All positions were declared vacant, and Trevor Rynne called for nominations for the following positions for the Association:</p> <ul style="list-style-type: none"><li>• Chairperson</li><li>• Secretary</li><li>• Treasurer</li></ul>

- Families Officer

Nominations for those positions were called from those present (as no written nominations for such positions had been received) and the following persons were elected to the positions unanimously and unopposed:

Position	Elected
Chairperson:	As there was no nomination for this position, the position remains open
Secretary:	Mariette Curcuruto-Dunlevy
Treasurer:	Selina LaRovere-Nagas
Families Officer	Catherine Piasente

#### GENERAL BUSINESS:

##### Improvement of Playground:

There is general agreement that the playground should be improved as a priority, and that funds available to the parent Group and through fund raising activities should be directed to this purpose. Improvements will focus on the currently grassed area near the canteen. Improvements will include installation of play equipment, paving, seats and tables and shade.

This project will be the main focus of the Parent's Group this year, with fund raising activities and planning as the central activities. It is intended to prepare a plan and invite ideas and comments from parents and children once the plan is developed prior to its implementation.

At the moment, the Health Hub is to be built in the area near the Kindy Classroom, and given the amount of building work and the need for site access, it would be best to delay plans to commence such work until after the completion of the Health Hub. It is also noted that the Health Hub will include a toilet block which will service the top playground and hall.

##### St Pat's Fundraising Activities:

The fundraising activities for the school surrounding the St Pat's Race Day will focus around three (3) major areas:

1. **St Pat's SHPPS Raffle.** Tickets have been distributed to all families, and will be collected by a group of volunteers. Thanks to those volunteers who have given of their time to distribute tickets. More help is sought to collect tickets during the week leading up to St Pat's. Regarding fundraising from the Raffle 10% of ticket sales through businesses are donated to the school, and 100% of ticket sale through families are donated to the school.
2. **St Pat's Games Night.** The games night will be held on 18 March (Friday night before St Pat's). Volunteers are sought to help run the gaming tables and a training evening for all

volunteers to help run the night will be held. Volunteers man tables in a group.

3. **St Pat's Race Day Food Stalls.** SHPPS will be the only food providers at the event. A number of food stalls will be run again this year, including the barbeque and sandwich stall, chip and donut stall etc. A group of volunteers are sought for the following: On Friday 18 March to assist in preparation of food (such as sandwiches) and set up at the race track, on Saturday 19 March to sell and serve at the stalls, on Sunday 20 March to help clean up and pack up after the race day.

**Paving Fundraising:**

As part of the redevelopment of the playground, a paver fundraiser will be conducted, which will allow families, businesses, children and the community to buy a paver, and have a stencilled dedication on the paver. Selina LaRovere-Nagas to investigate pricing and suppliers for this fundraiser.

**School Ribbon Fundraiser:**

The school ribbon fundraiser has commenced with clips and school ribbon available at the office for purchase. Thanks to Louise Symonds and Catherine Piasente who worked on the fundraiser to create the clips.

**Fundraising Ideas:**

In addition to Mother's Day and Father's Day stalls, Louise Symonds proposed the holding of an outdoor cinema evening for parents and children at the school with the outdoor screen which may be available. Given the heat and other fund raising activities for this term, the Cinema Evening may be held in Term 2. It is noted that the Fete may be held again this year, pending interest in organising this event from parents.

**Agfair:**

It is noted that Agfair will again occur in Broken Hill this year. Following the success of fundraising via running a food stall at Agfair, enquiries will be made by Selina LaRovere-Nagas regarding running another such stall at Agfair. Again, volunteers will be required for set up, cooking and selling and clean up.

**Hooks for Student Bags:**

It was noted that the hooks for student bags are in relatively poor state of repair and require replacement. Trevor Rynne indicated a wish to investigate alternate systems for storage of children's bags and goods rather than merely replacing the hooks.

**Student Fridge:**

It was noted that a fridge has been purchased and installed in the student accessible area of the Administration Block (near lost property box and entry to new Uniform Shop and sick bay), and that children and parents are invited to place children's

lunches in the fridge.

There being no further business, the meeting closed at 10.10am.

**Next Meeting to occur:**

**16 March 2016 at 7.15pm (Administration Building)**

Confirmed as a correct record:

Dated:



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**Mariette Curcuruto-Dunlevy, Secretary**